

**SAINT MARK'S PARISH CHURCH
ALMA ROAD, REIGATE, SURREY**

**(Registered Charity No. 1134121)
www.stmarksreigate.co.uk**



**DIOCESE OF SOUTHWARK
CROYDON EPISCOPAL AREA
ARCHDEACONRY OF REIGATE**



**STATUTORY REPORT
AND ACCOUNTS FOR 2022**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK REIGATE - ANNUAL REPORT

Those who served as Trustees since 1 January 2022 were:

Chairman:	The Reverend Martin Colton
Assistant Curate:	The Reverend Reginald Grant
Vice Chairman:	Mrs Louise Wallis
Readers:	Mr Ian Archer, Mrs Sarah Cousins, Mrs Susannah Dyde
Churchwardens:	Mr Benjamin Read, Mrs Louise Wallis
Deputy Wardens:	Mrs Jane Artis, Mr Timothy Warren
Deanery Synod Representatives:	Mrs Suzanne Baker-Hedge, Mrs Sara Johnson and Mrs Sarah Walker
Elected Members:	Mrs Patricia Bird, Mrs Melanie Crighton, Mr Terrence Hancock (until May 2022), Mrs Nicola Lloyd (from May 2022), Mr Nigel Perkins, Miss Rachel Potter (from May 2022), Mr Brian Rowbotham (until May 2022) and Mrs Helen Starmer.
Co-opted Member:	Mr Terrence Hancock (from May 2022)

The Trustees of the church present their Annual Report and Financial Statements for the year ended 31 December 2022.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of Saint Mark, Reigate, known as St Mark's, is a registered charity - number 1134121. The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll, to take part and assist in the activities and to stand for election to the Council.

The following committees report to the PCC:

Standing; Finance and Buildings; Inclusivity, Community Outreach, Sustainability.

PARISH SAFEGUARDING

The PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

PUBLIC BENEFIT

The PCC has embraced the Charity Commission's guidance on Public Benefit. It aims to promote religion within the parish. The church is open during daylight hours for all to enter and is used by local schools for their services. The hall is available to church groups, local associations and others.

OBJECTS AND ACTIVITIES

The PCC has the responsibility of co-operating with the Incumbent to promote within the parish the whole mission of the church - pastoral, evangelistic, ecumenical and social. It also has responsibility for the maintenance of both the church and hall and to provide the physical and financial resources to achieve the mission of the church in general and the parish in particular.

ACHIEVEMENTS AND PERFORMANCE

The PCC strives to offer a range of services that attract all age groups from our community who find attendance both beneficial and spiritually fulfilling. Families are attracted to our church through T-Time Tales, Easter Club, the monthly Family and Messy Church services, and the weekly Parent and Toddler group.

On 1 January 2022 the number of names on the Electoral Roll was 164. During the year three names were added and one removed. Hence, at the end of the year the total number on the Roll was 166. Of this figure, 103 are resident within the parish and 63 are outside the parish boundary.

Holy Communion has been taken to those at home or in hospital either by the clergy or by Mr Ian Archer who, as a Reader, has permission to officiate.

MEETINGS

During the past year the PCC has met on seven occasions and the average attendance rate was 63%. Various committees manage and develop the various activities and their reports are discussed by the Council and authority given where necessary. The Standing Committee, which comprises the Chairman, Churchwardens, Secretary and Treasurer, meets when necessary to deal with any urgent matters which may arise between ordinary meetings of the Council. The composition and responsibilities of committees are kept under review in order to create better control and an improved reporting system.

RISK MANAGEMENT

The PCC is aware of its responsibilities for assessing and managing this church's risks and continues to implement plans to deal with these.

The principal risks financially and to continuity are the buildings. The church is over 160 years old and built of Reigate stone. The hall is over 50 years old. The quinquennial inspection of the church (but not the hall) was carried out during 2021 by a diocesan approved Architect.

Terrorism has been considered by the Council to be of minimum risk and has not been insured.

CLERGY AND READERS

The Vicar (The Reverend Martin Colton) is supported by an Assistant Curate (The Reverend Reginald Grant). The licensed Readers are Mr Ian Archer (who has the Bishop's Permission to Officiate), Mrs Sarah Cousins and Mrs Susannah Dyde.

FINANCIAL REVIEW

The Financial Statements and notes to the accounts are set out on pages 4 to 9 followed by the detailed income and expenditure accounts of the Church and Hall on pages 10 and 11.

The results for the year shows a deficit of £13,488 after expenditure of £26,504 on solar panels (2021: surplus of £24,654).

In 2022 there has been a return to pre pandemic levels of activity both in terms of church services and activities and in hall lettings. This is therefore reflected in both income and expenditure.

Significant figures are as follows:

Income

- Planned Giving of £75,568 (2021: £81,322) a decrease of 7% reflecting a reduction in the number of regular givers. Thank you to everyone who has been able to continue their regular giving
- Collections at services of £8,740 (2021: £4,434) an increase of 97%
- Gift Day of £25,275 (2021: £27,519) a decrease of 8%
- Legacies of £5,000 (2021: £10,000)
- Grants of £2,400 towards energy costs and water saving measures (2021: £2,700 for audio visual equipment)
- Other donations of £4,276 (2021: £6,257) an increase of 79% after taking account of £3,875 restricted for Audio Visual Equipment in 2021
- Special Appeals £3,150 (2021: £1,933) an increase of 63%
- Other Activities of £2,962 (2021: £11,868) an increase of 125% after taking account of the one-off income of £10,549 for providing Census Support in 2021
- Hall lettings income £25,958 (2021: £17,397) an increase of 49% partly due to hall hire rate increases of 8% in September
- Car Park rent £27,773 (2021: £26,523) an increase of 5%
- Property Rent £15,600 (2021: £15,600)

Expenditure

- Parish Support Fund £113,916 (2021: £111,132) an increase of 2.5%
- Church Running Expenses £15,935 (2021: £12,331) an increase of 29%
- Office Expenses £22,993 (2021: £19,579) an increase of 17%
- Hall running costs £20,295 (2021: £16,851) an increase of 20%
- Hall building and renovation £28,095 including £26,504 on solar panels (2021: £5,451 on building work)

Outside giving totalled £5,663 of which £3,150 was from special appeals and £2,513 from church funds as follows:

- | | |
|---|--------|
| • DEC Ukraine | £650 |
| • Foodbank at St Matthew's (Harvest) | £500 |
| • Combat Stress (Remembrance Sunday) | £425 |
| • Renewed Hope Trust (Christmas Services) | £461 |
| • Reigate Samaritans (Christmas Services) | £461 |
| • Children's Society (Crib and Christingle Service) | £746 |
| • Reigate & Banstead Borough Council | £2,400 |
| • Diocese of Southwark | £20 |

Forecast for 2023

With a return to regular services and activities, together with the continuation of live streaming, the Council anticipates that the level of donations and lettings income can be maintained. We have considered the Church's assets and reserves and have therefore concluded that the Church has adequate resources to continue in operational existence for the foreseeable future. Consequently, the financial statements are prepared on a going concern basis.

Reserves Policy

It is Council policy to maintain the unrestricted funds by breaking even over a five-year period, thus spreading any exceptional operating income and expenditure.

Unrestricted funds at 31 December 2022 were £439,041 (2021: £452,382) of which £350,000 is represented by the value of the investment property. Thus, liquid reserves are £89,041 (2021: £102,382) at the balance sheet date. The day to day running expenses of the Church is expected to be covered by planned giving and rental income from the investment property. The liquid reserves is to be utilised for making up for any shortfalls and therefore considered sufficient.

Future expenditure

The Council has committed to the Church of England target to be Carbon Neutral by 2030 and is actively engaged in researching projects to meet that target. In February 2022 a Solar panel system was installed at a cost of £26,500. The use of electricity to heat the church is also being considered in preference to gas. The quinquennial inspection carried out in 2021 highlighted a schedule of works to be carried out over the next five years, some of this work will be carried out in 2023 with an approximate cost of £15,000. Other recommended works are currently being costed and will be carried out where necessary in future years. In addition work will be required on the organ and the heating systems in future years. Grants will be obtained where possible and fundraising carried out to meet costs arising.

Approved by the Parochial Church Council on 15 March 2023 and signed on its behalf by:



*The Reverend Martin Colton
Chairman*

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Statement of Financial Activities
For the year ended 31 December 2022

	Note	2022			2021
		Unrestricted	Restricted	Total Funds	Total
		Funds	Funds		
£	£	£	£		
Income from					
Donations and legacies	2A	123,221	4,150	127,371	146,033
Charitable Activities	2B	61,940	-	61,940	48,757
Investments	2C	16,198	41	16,239	15,625
Total		<u>201,359</u>	<u>4,191</u>	<u>205,550</u>	<u>210,415</u>
Expenditure on					
Charitable Activities	3	214,700	4,338	219,038	185,761
Total		<u>214,700</u>	<u>4,338</u>	<u>219,038</u>	<u>185,761</u>
Net income		(13,341)	(147)	(13,488)	24,654
Total funds brought forward		452,382	4,100	456,482	431,828
Total funds carried forward		<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>456,482</u>
Represented by					
General Funds (Unrestricted)		439,041	-	439,041	452,382
Beryl Kent Fund (Restricted)		-	3,153	3,153	3,112
Other Funds (Restricted)		-	800	800	988
		<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>456,482</u>

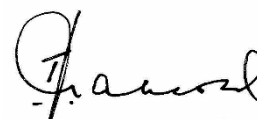
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Balance Sheet as at 31 December 2022

		2022 £	2021 £
Fixed Assets			
Investment Property	5	<u>350,000</u>	<u>350,000</u>
Current Assets			
Debtors	7	4,363	6,846
Short term Deposits		49,240	48,601
Cash at Bank		<u>54,771</u>	<u>65,671</u>
		108,374	121,118
Creditors			
Amounts falling due within one year	8	<u>15,380</u>	<u>14,636</u>
Net Current Assets		<u>92,994</u>	<u>106,482</u>
Total Net Assets	6	<u><u>442,994</u></u>	<u><u>456,482</u></u>
Funds	10		
Unrestricted		93,622	106,963
Restricted		3,953	4,100
Revaluation Reserve		<u>345,419</u>	<u>345,419</u>
		<u><u>442,994</u></u>	<u><u>456,482</u></u>

Approved by the Parochial Church Council on 15 March 2023 and signed on its behalf by:



The Reverend Martin Colton
Chairman



Terrence F Hancock
Secretary

The notes on pages 6 to 9 form part of these accounts

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE

Notes to the accounts

For the year ended 31 December 2022

1 Accounting Policies

The Parochial Church Council is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (effective 1 January 2015) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP (FRS 102)).

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts.

The Parochial Church Council has taken the exemption available in paragraph 7.18 of FRS 102 and has not prepared a cash flow statement.

The Financial Statements are prepared in Sterling, which is the financial currency of the charity. Monetary amounts in these financial statements are rounded to whole pounds.

Going concern

Subsequent to the year end the Trustees have considered whether the use of the going concern basis is appropriate and have considered possible events and conditions that might cast significant doubt on the ability of the Church to continue as a going concern. The Trustees have made this assessment for a period of at least twelve months from the date of the approval of these financial statements. In particular, the Trustees have considered the Church's assets and resources. After making enquiries, the Trustees have concluded that there is a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. The Church therefore continues to adopt the going concern basis in preparing its financial statements.

Income

Income is recognised on a receivable basis. Voluntary services are not included. Legacies are recognised once there is sufficient evidence that receipt is probable and the amount of the legacy receivable can be measured reliably. Where entitlement to a legacy exists but there is uncertainty as to its receipt or the amount receivable, details are disclosed as a contingent asset until the criteria for income recognition are met. When making wills, donors are requested to leave the application of a legacy to the needs of the church, applying the donor's name as appropriate.

Grants and donations are recognised when any preconditions preventing their use by the Parochial Church Council have been met. For collections and planned giving this is on receipt. Gift aid recoverable in relation to donations received is recognised at the same time as the donations to which they relate.

Expenditure

Liabilities and the resulting expenditure are recognised in the period in which they are incurred and are accounted for gross of irrecoverable VAT. All costs are allocated between expenditure categories on a basis designed to reflect the use of the resources. Costs related to a particular activity are allocated directly. Support costs are apportioned on an appropriate basis. These are costs which assist the work of the church but do not directly represent charitable activities and include office costs and governance costs.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with S.10(2)(a) and (c) of the Charities Act 2011. No value is placed on the moveable church furnishings held by Churchwardens on special trust for the Parochial Church Council and which require a faculty for disposal since the Parochial Church Council considers this to be an inalienable property. All expenditure incurred during the year on consecrated and beneficial buildings and movable church furnishings, whether maintenance or improvement is written off. Investment properties are initially recognised at cost and subsequently re-measured at fair value at the reporting date.

Financial Investments

Cash and cash equivalents include cash at bank and in hand and in short term deposits with a maturity date of three months or less.

Funds

The accounts include all transactions, assets and liabilities for which the Parochial Church Council has overall responsibility. They do not include the accounts of other church groups that owe their main affiliation to another body.

Unrestricted Funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives unless the funds have been designated for other purposes. The fund which is unrestricted is the General Fund which comprises the Church and Hall accounts.

Restricted Funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Tax status

As a charity the Parochial Church Council is exempt from paying Corporation Tax but does have to pay Value Added Tax.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	£	£	£	£	£	£
2 Income						
2A Donations						
Planned Giving - Including tax recoverable	75,568	-	75,568	81,322	-	81,322
Collections - including tax recoverable	8,740	-	8,740	4,434	-	4,434
Gift Day - including tax recoverable	25,275	-	25,275	27,519	-	27,519
Donations - including tax recoverable	4,276	-	4,276	2,382	3,875	6,257
Legacies	5,000	-	5,000	10,000	-	10,000
Grants	1,400	1,000	2,400	-	2,700	2,700
Special Appeals	-	3,150	3,150	-	1,933	1,933
Other Activities	2,962	-	2,962	11,868	-	11,868
	<u>123,221</u>	<u>4,150</u>	<u>127,371</u>	<u>137,525</u>	<u>8,508</u>	<u>146,033</u>
2B Charitable Activities						
Magazine	976	-	976	657	-	657
Fees	2,191	-	2,191	660	-	660
Hall Lettings	25,958	-	25,958	17,397	-	17,397
Church Lettings	522	-	522	640	-	640
Car Park Rent	27,773	-	27,773	26,523	-	26,523
Administration Services	4,520	-	4,520	2,880	-	2,880
	<u>61,940</u>	<u>-</u>	<u>61,940</u>	<u>48,757</u>	<u>-</u>	<u>48,757</u>
2C Investments						
Interest Receivable	598	41	639	24	1	25
Property Rent	15,600	-	15,600	15,600	-	15,600
	<u>16,198</u>	<u>41</u>	<u>16,239</u>	<u>15,624</u>	<u>1</u>	<u>15,625</u>
Total Income	<u>201,359</u>	<u>4,191</u>	<u>205,550</u>	<u>201,906</u>	<u>8,509</u>	<u>210,415</u>
2D Property Rent						
Rent received	13,200	-	13,200	13,200	-	13,200
Grant	2,400	-	2,400	2,400	-	2,400
	<u>15,600</u>	<u>-</u>	<u>15,600</u>	<u>15,600</u>	<u>-</u>	<u>15,600</u>

As set out in note 5, the property is let to a tenant guaranteed by Reigate and Banstead Borough Council at a below market rent. The difference is being treated as a donation and included in direct costs in note 3A.

	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	£	£	£	£	£	£
3 Expenditure						
3A Charitable Activities - Direct costs						
Church societies	20	-	20	-	304	304
Other charities	2,493	3,150	5,643	2,851	1,629	4,480
Total Direct Costs	<u>2,513</u>	<u>3,150</u>	<u>5,663</u>	<u>2,851</u>	<u>1,933</u>	<u>4,784</u>
3B Support Costs						
Parish support fund	113,916	-	113,916	111,132	-	111,132
Clergy expenses	1,418	-	1,418	1,329	-	1,329
Organist and Organ	2,254	-	2,254	2,700	-	2,700
Church running expenses	15,935	-	15,935	12,331	-	12,331
Office admin and stationery	22,993	-	22,993	19,579	-	19,579
Governance - Independent examination	2,000	-	2,000	1,100	-	1,100
Building maintenance	338	-	338	2,769	-	2,769
Equipment (incl maintenance)	4,943	1,188	6,131	2,148	5,587	7,735
Church Operating Expenditure	<u>163,797</u>	<u>1,188</u>	<u>164,985</u>	<u>153,088</u>	<u>5,587</u>	<u>158,675</u>
Hall Running costs	20,295	-	20,295	16,851	-	16,851
Hall Building and Renovation	28,095	-	28,095	5,451	-	5,451
Total Support Costs	<u>212,187</u>	<u>1,188</u>	<u>213,375</u>	<u>175,390</u>	<u>5,587</u>	<u>180,977</u>
Total Expenditure	<u>214,700</u>	<u>4,338</u>	<u>219,038</u>	<u>178,241</u>	<u>7,520</u>	<u>185,761</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

	2022 £	2021 £
4 Staff Costs		
Wages and Salaries	<u>16,707</u>	<u>15,872</u>

During the year two staff were employed (2021 - two): a parish administrator and a hall caretaker who is related to the Vicar. Pension contributions were £267 (2021: £206). In addition fees of £2,000 (2021 - £1,838) were paid to the organist Mr T F Hancock who is a member of the Parochial Church Council. The Vicar is reimbursed expenses and no other trustee received any remuneration or expenses other than reimbursement for the purchase of goods in relation to Church activities. Key management personnel include members of the Parochial Church Council and volunteers who run church activities.

No employee received remuneration exceeding £60,000 (2021 - none).

5 Fixed Assets		
Investment Property	<u>350,000</u>	<u>350,000</u>

The investment property was valued by the Trustees in 2016 when it ceased to be used as a Church property and was reclassified as an investment property. The valuation was made by reference to market evidence of transaction prices for similar properties at that time. The historical cost of the property was £4,581. The revaluation resulted in a gain of £345,419 which was recognised through Income and Expenditure within the Statement of Financial Activities in 2016. The property is let to tenants guaranteed by Reigate and Banstead Borough Council. The Trustees consider the valuation held in the accounts to be a fair value.

6 Analysis of Net Assets by Fund

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	350,000	-	350,000	350,000	-	350,000
Current Assets	104,421	3,953	108,374	117,018	4,100	121,118
Less Current Liabilities	(15,380)	-	(15,380)	(14,636)	-	(14,636)
Fund Balance	<u>439,041</u>	<u>3,953</u>	<u>442,994</u>	<u>452,382</u>	<u>4,100</u>	<u>456,482</u>

	2022 £	2021 £
7 Debtors		
Income tax recoverable	3,868	4,011
Other sundry debtors	117	1,994
Prepayments	<u>378</u>	<u>841</u>
	<u>4,363</u>	<u>6,846</u>

8 Liabilities - amounts falling due within one year

Creditors and accruals	11,599	8,760
Deferred income	<u>3,781</u>	<u>5,876</u>
	<u>15,380</u>	<u>14,636</u>

9 Deferred income

At 1 January	5,876	5,260
Amount released to income	(4,972)	(3,114)
Amount deferred in the year	<u>2,877</u>	<u>3,730</u>
Balance at 31 December	<u>3,781</u>	<u>5,876</u>

Deferred income relates to rent and lettings income received relating to the following year.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Notes to the accounts
For the year ended 31 December 2022

10 Fund Details	2022	2021
Details of individual fund movements during the year are as follows:	£	£
Unrestricted Fund		
At 1 January	452,382	428,717
Surplus for the year	<u>(13,341)</u>	<u>23,665</u>
At 31 December	<u><u>439,041</u></u>	<u><u>452,382</u></u>
Restricted Funds		
Beryl Kent Fund		
At 1 January	3,112	3,111
Surplus for the year	<u>41</u>	<u>1</u>
At 31 December	<u><u>3,153</u></u>	<u><u>3,112</u></u>
Audio Visual Equipment Fund		
At 1 January	988	-
Surplus for the year	<u>(988)</u>	<u>988</u>
At 31 December	<u><u>0</u></u>	<u><u>988</u></u>
Restricted Grants Fund		
At 1 January	-	-
Surplus for the year	<u>800</u>	<u>-</u>
At 31 December	<u><u>800</u></u>	<u><u>-</u></u>
Total restricted Funds	<u><u>3,953</u></u>	<u><u>4,100</u></u>

The restricted funds held at the end of the year are the Beryl Kent Fund to be used for general religious purposes and the Restricted Grant fund which relates to monies received to fund water saving measures.

11 Maintenance of Church Buildings

The Parochial Church Council is responsible for the maintenance of the Church and Hall and a Finance & Buildings Committee exists to ensure that the necessary work is under constant review. A quinquennial inspection of the Church building was effected by a Diocesan approved architect during 2021 highlighting necessary repairs to be effected over the next five years. Works arising from that inspection with an estimated cost of around £15,000 are expected to be carried out in 2023. The Parochial Church Council is committed to working towards becoming carbon 'net zero' by 2030 in accordance with targets set by the Church of England's General Synod in 2020. Solar panels with a cost of £26,504 were installed in 2022. the cost of which is anticipated to be covered by savings over the next eight to ten years.

12 Accumulation of Reserves

The accumulation of surpluses in the unrestricted fund exists only to the extent that resources are needed for the ongoing work of the church and for the maintenance and improvements referred to in note 11.

13 Detailed Income and Expenditure Accounts

Detailed income and expenditure accounts are provided on the following pages.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Detailed Income and Expenditure account
For the year ended 31 December 2022

	2022	2021
Income	£	£
Planned Giving - including tax recoverable	75,568	81,322
Collections - including tax recoverable	8,740	4,434
Gift Day - including tax recoverable	25,275	27,519
Donations - including tax recoverable	4,276	6,257
Legacy	5,000	10,000
Grants	2,400	2,700
Appeals	3,150	1,933
Other Activities	2,962	11,868
Church Lettings	522	640
Magazine	976	657
Fees	2,191	660
Administration Services	4,520	2,880
Total Operating Income	<u>135,580</u>	<u>150,870</u>
Expenditure		
Missionary and charitable giving	<u>5,663</u>	<u>4,784</u>
Church Running costs		
Parish support fund	113,916	111,132
Clergy expenses	1,418	1,329
Sanctuary costs	948	722
Organist and Organ	2,254	2,700
Insurance	3,881	3,912
Gas and electricity	3,622	3,524
Building maintenance	2,053	2,769
Equipment (incl maintenance)	4,201	7,735
Other running costs	7,699	4,173
Church Operating Expenditure	<u>139,992</u>	<u>137,996</u>
Office administration and stationery	22,993	19,579
Governance Independent examination	2,000	1,100
	<u>24,993</u>	<u>20,679</u>
Total operating expenditure	<u>170,648</u>	<u>163,459</u>
Church operating deficit for the year	(35,068)	(12,589)
Hall operating surplus for the year	5,663	546
	(28,095)	(5,451)
Property Rent	43,373	42,123
Total Operating (Deficit)/Surplus	<u>(14,127)</u>	<u>24,629</u>
Interest Receivable	639	25
Total (Deficit)/Surplus for the Year	<u>(13,488)</u>	<u>24,654</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
Detailed Income and Expenditure account - Hall
For the year ended 31 December 2022

	2022	2021
Income	£	£
Letting Fees	25,958	17,397
	<u>25,958</u>	<u>17,397</u>
 Expenditure		
Insurance	1,132	1,068
Water Gas & Electricity	3,717	3,950
Cleaning	11,819	9,816
Repairs and maintenance	2,666	1,299
Refuse	961	718
Operating Expenditure	<u>20,295</u>	<u>16,851</u>
 Hall operating surplus/(deficit)	<u>5,663</u>	<u>546</u>
Hall building works	<u>(28,095)</u>	<u>(5,451)</u>
Hall deficit for the year	<u><u>(22,432)</u></u>	<u><u>(4,905)</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL
CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARK, REIGATE
For the year ended 31 December 2022**

I report on my examination of the accounts of The Parochial Church of the Ecclesiastical Parish of Saint Mark, Reigate for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Matthews ACA ICAEW

For and on behalf of Moore Kingston Smith LLP

Chartered Accountants, Betchworth House, 57-65 Station Road, Redhill, Surrey RH11DL

Date: 21 March 2023